

QUOTE NAME | #1234

[COMPANY OR CONTRACTOR NAME]

[COMPANY OR CONTRACTOR ADDRESS]

[COMPANY OR CONTRACTOR PHONE]

Prepared for:

Date:

Prepared By:

Phone:

Site of Work:

Description of Work:

This quotation includes the estimated costs of the construction project described. It is based on the requirements, specifications and assumptions detailed.

Quote valid until --/--/----

Estimated Costs

DESCRIPTION	ESTIMATED COST		
	Labour	Materials	Total
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.
			R.

TOTAL CONSTRUCTION COSTS			R.
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Estimated Other Costs

Labour	R.
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Extra Materials	R.
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Tax GST 10%	R.
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TOTAL ESTIMATED COSTS	R.
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Project Schedule

Provide the project schedule, including milestones and payments in the section below.

Terms and Conditions

If this quotation and its specifications, requirements and terms and conditions are accepted, sign below. In doing so, you accept and authorise [COMPANY NAME] to proceed with the work described in this quotation. [COMPANY NAME] will begin work after signature and payment.

AGREED AND ACCEPTED

Name

Signature